

A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 9TH JANUARY 2020** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 3 - 6)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 7th November 2019.

Contact Officer: A Green 01480 388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 7 - 14)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey 01480 388169

4. CLINICAL WASTE COLLECTION BRIEFING REPORT (Pages 15 - 18)

The Panel are to receive a briefing report on clinical waste collection.

Contact Officer: A Rogan 01480 388082

5. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 19 - 30)

The Overview and Scrutiny Work Programme is to be presented to the Panel.

Contact Officer: A Green 01480 388008



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS) held in the Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Thursday, 7th November 2019

PRESENT: Councillor Mrs A Dickinson – Chairman.

Councillors B S Banks, R E Bellamy, S Bywater, S J Criswell, K I Prentice, Mrs S Smith, Mrs J Tavener and Mrs S R Wilson.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors T D Alban, Ms A Diaz and D A Giles.

IN ATTENDANCE: Councillor M L Beuttell.

40 MINUTES

Subject to the inclusion of Councillor Mrs S Smith in the apologies, the Minutes of the meeting held on 3rd October 2019 was approved as a correct record and signed by the Chairman.

41 MEMBERS' INTERESTS

No declarations of interest were received.

42 NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st November 2019 to 29th February 2020.

43 WASTE MINIMISATION

With the aid of a briefing note (a copy of which is appended in the Minute Book) the Panel received an update on Waste Minimisation. The Executive Councillor for Operations and Regulation introduced the item.

The Waste Operations Manager addressed the Panel and highlighted the key points of the briefing note including the number of activities undertaken by the Waste Minimisation Service. It was also noted that the refuse workers have rejected 7000 bins in 2018/19, in an attempt to mitigate the risk of contaminated bin which could cost the Council £100k per year. The Waste Minimisation Officer explained to Members the literature the service distributes including literature in other languages in order to communicate with families whose first language is not English.

Following a question on whether more can be done to start up projects in order to invest to save, the Panel was informed that the service is currently trying to concentrate on those issues that affect Huntingdonshire's communities the most.

A Member questioned whether the process of checking a bin reduce the speed of collection but they were informed that the check is quite quick and doesn't add that much time. The Panel was reminded the reason for the check was because the contamination rate is currently at 7% and the risk is if it increases to 9% then it will cost the Council £100k in fines. In addition, it was noted that as the refuse workers become more trained and with the intelligence gathered then the Council knows where in the District contamination is prevalent.

Concerns were raised that in some areas bins stay out all week and asked if the Council could persuade residents to put their bins away. In response, the Members were informed that education is important in changing behaviour but the Council can also issue a Section 46 notice in order to compel the resident to put their bin away.

Councillor Banks raised the concern of older residents who agonise what they can put in which bins. The Waste Minimisation Officer stated that the team can send pictorial stickers out which shows assists residents to identify what item goes in which bin.

A Member asked whether the food waste scheme would be extended into other areas. In response it was confirmed that the scheme was going well with minimal contamination, however the pilot areas have been carefully selected as it was recognised that introducing the scheme to all areas to begin would be problematic.

The Chairman questioned the success the Council is having working with tenant management companies. In response, Members were informed that the Council is having some success and noted that tenant management companies have the power to enforce on fly tipping, however it was recognised that the difficulty is finding out who the tenant management companies are in the first place.

Following a question about Christmas trees it was confirmed that they only need to be the size of the bin and placed beside it and not in it.

The Panel was informed that the team are developing environmental/recycling champions throughout the District and are using them to spread the message, although the team also do outreach events at schools. The Executive Councillor added that she believes the initiatives presented can grow from Parish Councils. The Panel added that the team should also consider visiting preschools as well as primary schools and try to imbed the right behaviours at an earlier age.

44 LITTER MINIMISATION

With the aid of a briefing note (a copy of which is appended in the Minute Book) the Panel received an update on Litter Minimisation. The Operations Manager – Environmental Services outlined the themes the Council are currently working on.

Councillor Banks asked if consideration could be given to having a free bulky waste collection in problem areas. The Panel was informed that a collection was carried out in Bedfordshire and that the Officers running the collection discovered that people would travel from further afield to leave their goods.

Councillor Mrs S Smith asked if the Council could work with specialised external companies in order to recycle certain products (the example given was small electrical goods). Members were informed that the issue with this would be that external companies would want to charge and that the Council has existing waste contract in place which would make establishing new contracts more difficult.

When asked how the Council were implementing the bin recycling scheme in areas where the bins belong to the Parish Council, the Panel was informed that in the pilot scheme the Council empties the bins it owns and will analyse the results. It was noted that contamination could be an issue.

45 OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

In discussing Members were encouraged to grasp the issues as the potential savings, both financial and social, can be huge.

46 CABINET FEEDBACK: LIFELONG HEALTH TASK AND FINISH GROUP - PART ONE FINAL REPORT

With the aid of a report (a copy of which is appended in the Minute Book) the Panel received Cabinet Feedback on the Lifelong Health Task and Finish Group – Part One Final Report.

The Panel was informed that the Cabinet were content with the recommendations coming through but that it was thought the scope needed to be refined.

It was confirmed that Councillor Mrs S R Wilson is to join the Lifelong Health Task and Finish Group and that Councillor K I Prentice is to leave the Lifelong Health Task and Finish Group.

47 CAMBRIDGESHIRE COUNTY COUNCIL HEALTH COMMITTEE

Councillor Tavener informed the Panel that she was unable to attend the Cambridgeshire County Council Health Committee on 14th November 2019. The Panel decided that a representative should attend and therefore it was

RESOLVED

that Councillor S R Wilson will be appointed as the Panel's substitute for the Cambridgeshire County Council Health Committee.

Chairman

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor R Fuller, Executive Leader of the Council
Date of Publication: 20 December 2019
For Period: 1 January 2020 to 30 April 2020

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor Mrs M L Beuttell	Executive Councillor for Operations and Environment	Care of Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon PE29 3TN Tel: 01480 388388 E-mail: Marge.Beuttell@huntingdonshire.gov.uk
Councillor R Fuller	Executive Leader of the Council and Executive Councillor for Housing and Economic Development	8 Sarah Grace Court New Road St Ives Huntingdon PE27 5DS Tel: 01480 388311 E-mail: Ryan.Fuller@huntingdonshire.gov.uk
Councillor J A Gray	Executive Councillor for Resources	Vine Cottage 2 Station Road Catworth Huntingdon PE28 OPE Tel: 01832 710799 E-mail: Jonathan.Gray@huntingdonshire.gov.uk

Page 7 of 30

Agenda Item 3

Councillor D Keane	Executive Councillor for Corporate Services	1 Bells Villas Mill Street Houghton Cambridgeshire PE28 2BA Tel: 01480 467147 E-mail: David.Keane@huntingdonshire.gov.uk
Councillor J Neish	Deputy Executive Leader and Executive Councillor for Strategic Planning	7 Willow Green Needingworth St Ives Cambridgeshire PE27 4SW Tel: 01480 466110 E-mail: Jon.Neish@huntingdonshire.gov.uk
Councillor J M Palmer	Executive Councillor for Leisure and Health	143 Great Whyte Ramsey Huntingdon PE26 1HP Tel: 01487 814063 E-mail: John.Palmer@huntingdonshire.gov.uk
Councillor K Prentice	Executive Councillor for Communities	2 Ushers Court 89 Great North Road Eaton Socon St Neots PE19 8EL Tel: 01480 214838 E-mail: Keith.Prentice@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

Page 3 of 10

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Bury Village Neighbourhood Plan***	Cabinet	23 Jan 2020		Clara Kerr, Service Manager - Growth Tel No. 01480 388430 or email: Clara.Kerr@huntingdonshire.gov.uk		J Neish	Performance and Growth
DCV Housing Ltd##	Cabinet	23 Jan 2020		Nigel McCurdy, Corporate Director (Place) Tel No: 01480 388332 or email Nigel.McCurdy@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth
Prospectus' for Growth - Huntingdon, St Ives and Ramsey***	Cabinet	13 Feb 2020		Clara Kerr, Service Manager - Growth Tel No: 01480 388430 or email: Clara.Kerr@huntingdonshire.gov.uk		J Neish	Performance and Growth

Page 10 of 30

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Treasury Management Strategy	Cabinet	13 Feb 2020		Oliver Colbert, Principal Accountant Tel No: 01480 388067 or email Oliver.Colbert@huntingdonshire.gov.uk		J A Gray	Performance and Growth
Principal Budget 2020/21 and Medium Term Financial Strategy	Cabinet	13 Feb 2020		Claire Edwards, Finance Manager Tel No: 01480 388822 or email Claire.Edwards@huntingdonshire.gov.uk		J A Gray	Performance and Growth
Homelessness Review and Strategy	Cabinet	13 Feb 2020		Jon Collen, Housing Needs and Resource Manager Tel No: 01480 388220 or email Jon.Collen@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships

Page 1 of 30

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
St Ives Outdoor Centre Feasibility Study***	Cabinet	19 Mar 2020		Paul France, Business Manager Operations Tel No: 01480 388705 or email Paul.France@huntingdonshire.gov.uk		J M Palmer	Customers and Partnerships
Cambridgeshire Home Improvement Agency Performance Report***	Cabinet	19 Mar 2020		Finlay Flett, Operational Manager (People) Tel No: 01480 388377 or email Finlay.Flett@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships

Page 12 of 30

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Cambridgeshire Housing Adaptations and Repairs Policy***	Cabinet	19 Mar 2020		Finlay Flett, Operational Manager (People) Tel No: 01480 388377 or email Finlay.Flett@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships
Establishment Employment Company##	Cabinet	19 Mar 2020		Oliver Morley, Corporate Director (People) Tel No: 01480 388103 or email Oliver.Morley@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth
Shared Services Business Plans 2020/21##	Cabinet	19 Mar 2020		Oliver Morley, Corporate Director (People) Tel No: 01480 388103 or email Oliver.Morley@huntingdonshire.gov.uk	3	D Keane	Performance and Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Lettings Policy Review***	Cabinet	23 Apr 2020		Jon Collen, Housing Needs and Resource Manager Tel No: 01480 388220 or email Jon.Collen@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships

Clinical Waste Collection Briefing Report – January 2020

1. Purpose

To update councillors on the progress of the implementation, costs, risks and impact of the clinical waste service provision. This service finally went live in October, following delays and lack of clarity from NHS England.

A full update following 6 months operation was requested, this is an initial interim update. A further update is proposed in April 2020.

2. Background

In April 2016 NHS England launched a new national framework agreement for the collection and disposal of clinical waste. The framework was phased in which meant that from 1 April 2019, Huntingdonshire District Council would become responsible for the collection of sharps from home patients that would have ordinarily returned their sharps boxes to the local pharmacy network.

On 21/03/2019 Cabinet approved provisions for the collection and disposal of sharps clinical waste from home treating patients in Huntingdonshire:

- That Cabinet endorsed the Pharmacy Model (free to patient) with Charged Household Collections as the option to provide a sharps clinical waste and disposal service in the District.

3. Current situation

a) Pharmacies Model (free to patients)

We have signed up and are working in partnership with 18 of the 31 pharmacies in Huntingdonshire. (appendix 1) to deliver the free to patient service for the disposal of their sharps clinical waste.

This service went live on 2 October 2019 and to date only 7 collections have been requested by pharmacies from our contractor Novus Environmental. We delayed implementation as long as possible to take advantage of the lack of clarity from NHS England on the deadline of transferring ownership of the service delivery as this offered best value for the Council.

We delivered to each pharmacy, and to our contractor a yellow 75 litre wheeled bin (appendix 2) which they exchange when a collection is made. This bin size offers best value for the Council as there is a £6.10 charge per collection irrespective of the number of 75 litre bins whereas, larger bins are charged at £20 per bin, this also takes advantage of our current contract agreement with Novus Environment.

b) Charged Household Collections

To date we have had no requests for the chargeable service, but we do have 11 customers receiving a household collection free of charge, this has been assessed

due to the nature of their health conditions and the waste types being produced, usually waste from dialysis.

4. Costs, Risks and Impact

a) Costs

Annual cost of running the service at current demand levels is approx. £15K which has been possible through continued drives on efficiency within the current waste and recycling service budgets.

b) Risks

There has been uncertainty around the volumes of requests for the service mainly due to NHS England holding no historical data, however, uptake continues to be low, not just in Huntingdonshire, but across the whole of the Cambridgeshire and Peterborough Waste Partnership (RECAP).

We currently have very limited data to indicate whether this will continue in the coming months, and there remains a risk that volumes could increase, impacting the collection cost of the service.

c) Impact

To date, we have not received any report from either the pharmacies, residents, contractor, or operational staff that the new collection and disposal model for sharps home treating patients has had any impact, be it positive or negative.

5. Conclusion

The changes to the service have been implemented as agreed with minimal disruption to the service delivery. Current demand for the service is low, and as more data becomes available, we will be in a better position to understand volumes and trends across the District. Costs are being controlled within the waste and recycling service with no current requirement for additional funding as yet, but this will be monitored closely as the service continues. There is a reasonably good distribution of pharmacies throughout the district, making accessing the service relatively easy and to date we have not received any reports of residents not being able to access the service. Partnership working with the pharmacies has been very positive and moving forward we will be exploring further opportunities of joint working.

6. Appendices

Appendix 1 – List of Pharmacies signed up

Appendix 2 – 75 litre wheeled bin used for collections

Contact:

Andy Rogan, Recycling and Waste Operations Manager

andrew.rogan@huntingdonshire.gov.uk

Ext 8082

Appendix 1

Brampton Chemist	97b High Street		Brampton
Fenstanton Pharmacy	27/27b/27d High Street		Fenstanton
Halls, The Chemist	39a North Street		Stilton
J G Clifford Dispensing Chemist	2 & 2A The Causeway		Godmanchester
J W Anderson Dispensing Chemist	Galen House	83 High Street	Somersham
Little Paxton Pharmacy	7 Parkway		Little Paxton
Rowlands Pharmacy	The Health Centre	Lansdowne Road	Yaxley
The Old Swan Pharmacy	29 High Street		Kimbolton
Wards of Warboys	1 Ramsey Road		Warboys
Boots UK Limited	5-6 Sheep Market		St. Ives
Boots UK Limited	42 High Street		Huntingdon
Boots UK Limited	33 High Street		St. Neots
Lloyds Pharmacy	72a Ermine Street		Huntingdon
Lloyds Pharmacy	20 Great Whyte		Ramsey
Lloyds Pharmacy	5 The Pavement	Market Hill	St Ives
Loves Farm Pharmacy	5	Kester Way	St Neots
Alconbury Pharmacy	1 Bell Lane		Alconbury
Acorn Pharmacy	The Oak Tree Centre	1 Oak Drive	Huntingdon

Appendix 2



DK

Overview and Scrutiny (O&S) Work Programme 2019/2020

Active Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Lifelong Health – Part Two</p> <p>Identify ways in which the Council can improve the lifelong health of residents. Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> Identify ways of developing better health outcomes. Discuss with the CCG and Public Health in order to establish if collaboration between the Council, the CCG and Public Health is worthwhile. 	<p>CCG CCC Public Health 'Friends of the Rec' Jayne Wisely Cllr J Palmer Cllr Mrs J Tavener</p>	<p>12th September 2019 – The Panel received the final report of Part One and agreed to continue the study under the guise of 'Part Two'.</p> <p>14th October 2019 – The task and finish group met with Liz Robin, Public Health.</p> <p>10th December 2019 – Following the presentation of the Part One report to Cabinet and the meeting with the Director of Public Health, the Task and Finish Group met to refocus the scope of the study. The study will now focus primarily on collaboration with Parish & Town Councils and community groups in order to improve residents' physical activity and well-being.</p>	<p>04/06/2020</p>

O&S (Performance and Growth)

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
Wider Economic Environment	<ul style="list-style-type: none">To be confirmed		<p>During a discussion on the work programme at their meeting in October 2019, the Panel decided to review the topic Wider Economic Environment and identify potential areas of study.</p> <p>The Democratic Services Officer (Scrutiny) has been preparing an Options Paper. Once the paper is completed it will be presented to Overview and Scrutiny.</p>	05/02/2020

Prospective Future Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.	1. Reducing isolation - reducing age-specific dependency rates by 1 per cent per year would reduce public expenditure by £940m per year by 2031 - reducing the rate of institutionalisation by 1 per cent a year could save £3.8bn.	Age UK	Identifying opportunities (particularly technology) to deliver key activities identified by Age UK, to address isolation: <ul style="list-style-type: none"> - Creating a new social link - Developing wider social networks - Meeting like-minded people through clubs and groups - Meeting people with similar needs and supporting each other - Using local services and facilities - Changing social attitudes so that users become accepted and valued as full members of the community in their own right. 	Dependent upon outcome of bid for inclusion in CCC digital services programme – Spring 2018
	2. Improving mental health Contributes to addressing: <ul style="list-style-type: none"> - Worklessness - Homelessness - Poor health outcomes - Self-reliance 	CCG	<ul style="list-style-type: none"> - Quantifying the cost and impacts of isolation - Recommendations for our services to address - Designing communities for the future 	
	3. Reducing hospital admissions in over 65's	Sports England/Active Lifestyles/CCG	Identifying non health interventions that can support mental health – e.g. social referral, links to community activities, volunteering activities. <ul style="list-style-type: none"> - Opportunities to improve impact of DFG's? - Assisted collections. Investigate if having an assisted collection is an indicator that a resident may require a DFG. 	

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress	
Homelessness – Investigating the links between homelessness and housing supply. Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.	1. Increase supply of affordable property.	Development Advisor	<ul style="list-style-type: none"> - Closer partnership working with health - Establishing greater community resilience - Engagement with Places for People/Luminus 		
	2. Reduce number of homelessness presentations.	Jon Collen / Helen Brown	<ul style="list-style-type: none"> - Working with Private Sector landlords to understand reasons behind end of AST and incentives to address - Looking to develop options to incentivise Private landlords to take social tenants. - Strategies around use of HMOs - Testing effectiveness of Trailblazer - Testing Homelessness pilot work - Looking at opportunities for partners to signpost and intervene - Taking evidence from best practice providers elsewhere - Working with Registered Providers to maximise housing stock utilisation and fit 		
	3. Increase number of homelessness preventions – solutions that prevent people losing their home	Jon Collen			
	4. Increase number of empty properties brought back into use				
Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,	1. Reducing air pollution	Chris Stopford	<ul style="list-style-type: none"> - Transport options - Natural environment – exploring opportunities to enhance HDC country parks (Hinchbrook / Paxton Pits) 		
	2. Reducing long term flood issues	Environment Agency	<ul style="list-style-type: none"> - Role of Great Fen as a regionally significant habitat / tourism destination 		

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
	3. The community role in grounds maintenance and cleansing	Neil Sloper	- A14 and Cam Ox corridor – actively influencing Govt and key transport agencies on investment pipeline and funding options - Exploring the options and Council/communities appetite for scalable growth linked to new infrastructure and 'healthy places' with sustainable living choices	
	4. Definition of 'Place' and 'People' vision for Huntingdonshire		- Role of Neighbourhood Plans and Market Town Master Plans in promoting and directing employment and housing growth - Influencing long term utility provision – water/power	

O&S (Performance and Growth)

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.	1. Increase in the number of affordable houses built in the District – positively impacting on the quality of developments	Andy Moffat Cllr Corney (a builder by trade)/ Developers	- Review the effectiveness of rural exception sites and 60/40 policy - Explore viability assessment mechanisms to ensure proper value is created form development sites - Review of CIL charging regime and utilisation of funds	
	2. Reduce voids of all types, inc empty homes and RP turnaround times	Homes England	- Relationships with RPs (Registered Providers) and options to increase pace and tenure type of supply plans	
	3. Increase the availability of social housing	Registered Providers	- Utilisation of HDC non-operational land assets to increase supply and generate	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business	4. Reduce Council spend on Homelessness	Andy Moffat / Clive Mason	system savings (eg reduction in B&B spend. - Improving infrastructure on developments to enhance liveability, including digital, environmental – flooding etc, energy use, health land and space for wildlife. Supporting positive transport choices, and community self-reliance.	
	5. Enhanced infrastructure and liveability on developments		- Creation of an Investment prospectus for Huntingdonshire - Input into a Local Industrial Strategy - Digital infrastructure and Connected Cambridgeshire roll-out across market towns	
	1. A Local Industrial Strategy for Cambridgeshire within which Huntingdonshire is prominent	CA Business Board / Company CEOs – reasons for locations choices and future workforce aspirations	- Better Business for All pilot initiative matching regulatory services to advice and promotion	
	2. GVA (Gross Value Added) net increase		- Roads and rail infrastructure investment deal with Govt / CA	
	3. Increase in business rates receipts and invest to accumulate utilisation thereof (subject to Govt regs)		- Business rates retention and utilisation of AW Enterprise Zone NNRD receipts	
4. Increase average earnings and percentage earnings derived in Huntingdonshire/Cambridgeshire	- Role of strategic sites such as Alconbury Weald in delivering floor space and clusters			
5. Opportunities to enhance the Councils industrial portfolio and Corporate Investment Strategy in facilitating,	- Sector analysis - what are the indicators of existing success and productivity. Sectors to nurture and attract.			
			- Understanding locational advantages of Huntingdonshire and investment decisions of business leaders to stay/relocate here.	
			- Scope and mechanisms for HDC interventions in infrastructure/redevelopment programmes	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Skills - Increase in educational attainment, and achievement of key skills.	retaining and securing new business opportunities A package of 'Deals': - HDC & Govt/CA - HDC and Local Councils - HDC and communities - An increase in key skill areas. - An increase in educational attainment.	Andy Moffat John T Hill - CPCA CA Business Board / Company CEOs – reasons for locations choices and future workforce aspiration	<ul style="list-style-type: none"> • Combined Authority strategy impacts, particularly advancing recommendations from CPIER. • Alignment to future skills and sectoral demand identified through EMSI study. • Role of EDGE programme and wider Combined Authority skills and business support advisory services. • Relationship to CPBS 'Grand Challenges' outcomes. 	

Closed Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Outcome
<p>Lifelong Health – Part One</p> <p>Identify ways in which the Council can improve the lifelong health of residents.</p> <p>Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> Identify what the main health issues facing the residents of Huntingdonshire are (and if there are any problem areas). To discover what leisure activities/provision residents enjoy and/or want. Identify what leisure provision/facilities are most effective. (Investment shouldn't be made in a particular facility if the benefits are minimal.) Discuss with the CCG in order to establish if collaboration between the Council and the CCG is worthwhile. 	<p>CCG CCC Public Health Jayne Wisely Cllr J Palmer Cllr Mrs J Taverer</p>	<p>10th January 2019 – The Task and Finish (T&F) Group met and reviewed the scoping document. Based on the Group's discussion the scoping document is being revised. The revised scoping document will be presented to the Group at their next meeting for approval.</p> <p>7th February 2019 – The T&F Group met and agreed the scoping document. Members planned out the next steps of work and agreed to focus on collaboration with Parish Councils.</p> <p>20th March 2019 – Members visited Little Paxton Parish Council to view their physical activity equipment and learn how they engage with the community. Members had a further meeting on 4th April to discuss key learning points of the visit.</p> <p>8th July 2019 – The T&F Group visited Yaxley Parish Council and discovered what leisure facilities there are and how they engage with the community.</p> <p>31st July 2019 – Members met to discuss their findings, agree the content of the final report and discuss future work programming.</p> <p>12th September 2019 – The Panel received a final report which outlined the Group's recommendations and proposed timetable for future study work.</p>	<p>Members agreed the recommendations within the report and agreed to conduct further study under 'Part Two'.</p> <p>The report was presented to Cabinet for comment in October 2019.</p>

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Outcome
Tree Strategy Working Group Membership <ul style="list-style-type: none"> • Cllr Mrs J Tavener (Lead) • Cllr B Banks • Cllr J W Davies 	At the O&S Panel (Communities and Environment) meeting in September 2017, Members agreed to establish a working group with the aim of refreshing the Tree Strategy and scrutinising the Action Plan.	Andy Moffat Tamsin Miles Adrian Sargeant	<p>5th September 2017 – O&S Panel (Communities and Environment) established the Tree Strategy Working Group.</p> <p>6th February 2018 – Councillor Mrs J Tavener updated Members on the progress of the Working Group.</p> <p>12th July 2018 – The Panel received an update from Councillor Mrs J Tavener.</p> <p>February 2019 – The Arboricultural Officer (Planning) and the Arboricultural Officer (Operations) began liaising with the Working Group in order to review and update the Council’s Tree Strategy.</p> <p>3rd October 2019 – The final report was presented to O&S. In addition, the Arboricultural Officer (Planning) gave a presentation on the next steps of the Tree Strategy Revision.</p>	The Tree Strategy Working Group was dissolved. A revised Tree Strategy will be presented to O&S in March 2020.

O&S (Performance and Growth)

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Outcome
<p>Delivery of Affordable Housing (Accelerating the delivery of Affordable Housing across Huntingdonshire communities primarily through Rural Exception Site mechanisms)</p> <p>• Increase in the number of affordable houses built in the District – positively impacting on the quality of developments.</p>	<ul style="list-style-type: none"> To explore methods that maximise the effectiveness of the Council's approach to achieving additional affordable housing provision beyond allocated sites. To advise on a strategic programme and range of mechanisms to promote and secure rural exception sites (RES) appropriate to settlement scale and need across the District. To explore how RES sites can best be promoted locally, including the role of Ward Members and Parish /Town Councils. 	<p>Andy Moffat</p> <p>Cllr Corney (a builder by trade)/Developers</p>	<p>8th January 2019 – The Panel reviewed and agreed the scoping document.</p> <p>12th February 2019 – The Task and Finish Group met and reminded themselves of the scoping document. Members also discussed the documents presented to them and considered them when planning future work.</p> <p>12th March 2019 – Mark Deas, Cambridgeshire ACRE, was in attendance to discuss the work of the organisation and the mechanism of Rural Exception Sites (RES). Members are keen to discuss with Housing Associations their development plans for Huntingdonshire.</p> <p>23rd April 2019 – Mark Hanson, Cross Keys Homes and Ian Jackson, Longhurst were in attendance to discuss RES and opportunities to accelerate the supply of affordable housing.</p> <p>30th April 2019 – Nigel Finney and John Walton of Luminus were in attendance to discuss ways that HDC and Luminus could accelerate the delivery of affordable housing in Huntingdonshire.</p> <p>1st October 2019 – The final report was presented to O&S.</p>	<p>The report was presented to Cabinet for comment in October 2019.</p>

Ideas

<p>Topics</p> <p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p> <p>Evidence</p> <p>Local Authority Health Profile 2018 published by Public Health England. We have three key indicators where we perform significantly worse than the national average:</p> <ul style="list-style-type: none">- Killed and seriously injured on roads- Alcohol-specific hospital stays (under 18s)- Excess weight in adults (aged 18+) <p>Not significantly worse, but underperforming national average</p> <ul style="list-style-type: none">- Hip fractures in older people (aged 65+) <p>We have a number of projects already underway or receiving support which are directly contributing to these outcomes (Ramsey Think Healthy / Live Heathy project).</p> <p>Support for activity though our leisure centres and for community initiatives such as Park Run. With a new run supported to start in St Neots this year. One Leisure Active Lifestyles Team creating opportunities for social engagement, particularly ageing population, through its class programmes, particularly 'Right Start'</p>
<p>Homelessness – Investigating the links between homelessness and housing supply.</p> <p>Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.</p> <p>A large amount of work is happening in this space already, as a key corporate priority. Our own net spend on Homelessness is has more than doubled since 2015/16. This is in line with national figures. Housing affordability is an issue locally. With private rentals being very limited within the rates that national benefits pay. Huntingdonshire's average house price increased by 36% in four years from April 2014 and the average household would now need to borrow 7.1 times its income to purchase the average house based on median values.</p>
<p>Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,</p> <p>Evidence</p> <p>2036 Local Plan and associated studies, particularly Infrastructure Delivery Plan</p> <p>Combined Authority strategies and CPIER report</p>
<p>Affordable Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.</p>

Topics
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business